

Goal-Directed Time Management

Growth Through Goal Setting - Part 4 of 4

“Live life with a new sense of responsibility, not as those who do not know the meaning of life, but as those who do. Make the best use of your time...do not be vague but grasp firmly what you know to be the will of the Lord.”
Ephesians 5:15-16 (Phillips)

Four Essentials to Managing Your Time:

1. Establish My _____.

“I run straight to the goal with purpose in every step.”
1 Corinthians 9:26 (LB)

“Without faith it is impossible to please God.”
Hebrews 11:6

Jesus: **“...According to your faith it will be done unto you.”**
Matthew 9:29

“Our goal is to measure up to God’s plan for us...”
2 Corinthians 10:13 (LB)

2. Organize My _____.

“...those who plan what is good find love and faithfulness.”
Proverbs 14:22

“A wise man thinks ahead; a fool doesn’t and even brags about it.”
Proverbs 13:16

“Commit to the LORD whatever you do, and your plans will succeed.”
Proverbs 16:3

“Go ahead and prepare for the conflict, but victory comes from God.”
Proverbs 21:31 (GN)

“We should make our plans counting on God to direct us.”
Proverbs 16:9 (Living Bible)

3. Build My Life On _____.

FOUR VALUES THAT YIELD ETERNAL REWARD:

• _____.

“Everyone must submit himself to the governing authorities, for there is no authority except that which God has established. The authorities that exist have been established by God. Consequently, he who rebels against the authority is rebelling against what God has instituted, if you’re irresponsible to the state, then you’re irresponsible with God, and God will hold you responsible.”
Romans 13:1-2 (NIV/Mes)

• _____ (Pareto principle : 20/80 rule)

“Now if anyone builds on this foundation with gold...”
1 Corinthians 3:12-13 (NKJV)

• _____.

“Now if anyone builds on this foundation with...silver...”
1 Corinthians 3:12-13 (NKJV)

• _____.

“Now if anyone builds on this foundation with...precious stones...”
1 Corinthians 3:12 (NKJV)

“Any man who builds on the foundation using as his material gold, silver, precious stones, wood, hay or straw, must know that each man’s work will one day be shown for what it is...fire will prove the value of each man’s work. If the work which a man has built upon the foundation stands this test, he will be rewarded. But if his work is burnt down, he loses it all. He personally will be safe, though rather like a man rescued from a fire.”
1 Corinthians 3:12-15 (Phillips)

4. Prioritize My _____.

Four Ways to Spend My Time

Quadrant 1: URGENT AND IMPORTANT.

Schedule filled with _____.

Feeling: _____ & _____.

Quadrant 3: URGENT BUT NOT IMPORTANT.

Schedule filled with _____.

Feeling: _____.

Quadrant 4: NOT URGENT AND NOT IMPORTANT.

Schedule filled with _____.

Feeling: _____.

Quadrant 2: NOT YET URGENT BUT IMPORTANT.

Schedule of _____ & _____.

Feeling: _____.

“Teach us to count our days that we may gain a wise heart.”
Psalm 90:12 (NRSV)

“There is a right time and a right way to do everything...”
Ecclesiastes 8:6 (Good News)

“Come to me, you who are weary and burdened and I will give you rest. Take My yoke upon you and learn of Me for My yoke is easy and My burden is light.”
Matthew 11:28-30